July 10, 2019: Committee check-in on property vistits

**Service Area C:** **75% Favorable**

State Point -       18 owners   12 favorable    1 no    1 undecided    4 not contacted

WP Shores -        6 owners     6 favorable

TOTAL                24               18                    1         1                     4

Undecided = Kelsey Kuehn; not contacted = Kapitan, Dugdale, Heusinkveld, Deanovic

**Service Area F:** **77%**

West                   15 owners    11 favorable   0 no     0 undecided   4 not contacted

East                    15 owners    12 favorable   1 no     1 undecided   1 not contacted

TOTAL                30                23                   1          1                     5

Undecided = Gary Johnson (E);  not Contacted = Gene Tomas (W), Kathy Wilson (W), Barbara Heller (W), Narbo (W), Narbo(E),

**Service Area G:**  **54% favorable**

                            13 owners     7 favorable    0 no    1 undecided    5 not contacted

Undecided = Wilkins Resort;  Not contacted =  Jalsa?,  Horrigan, Hebson, Matthews/Rousseau, Oganovich

**Service Area H:  58%**

19 owners   11 favorable   1 No    2 undecided    5 not contacted

Undecided = Nasland, Alexander, Not contacted = Buettner, Kelly, Natvig, Hoffman, Janiksela

**Service Area J:   62%**

Cookson               10 owners     6 favorable   2 no    2 undecided

E Duck Bay           6 owners      5 favorable   1 no

TOTAL                  16                11                  3         2

So it looks like there is a chance for successful petitions in all service areas.  Let me know of changes that need to be made. We need to keep trying to contact those who have not been yet and persuade those undecideds.  There is still time.

We started putting together the petition packets today.  Should have everything mailed by the end of the week.

I  have attached for your review and comment, an information page which will go out with the petitions.  Let me know your thoughts on the content.

We will next meet on Wednesday, July 24 at 7:00 at the Hall to check progress on petition returns.

Agenda: Meeting July 24, 2019

At our last meeting, we agreed to meet on this date to check the progress of the petition mailing.  I have attached tracking sheets to show where we are for each service area.  We can track when the certified letters are delivered - this is indicated in the first tracking column.  There were several petitions hand delivered indicated in the second column.  The highlighted owners are those which tracking records show have not been delivered. The third column indicates petitions that have been returned to the Township.

Our agenda, as of now, will be to discuss where we are and any strategies to reach the non-delivery folks and remind others to return their petitions.

We will meet at the Hall and on the conference line *Conference Call Number:  855-838-6933  Conference Room 5  Passcode 580#*

Meeting minutes: July 24, 2019

Attending:  Lee Herseth, Tim Snyder, Jeff Decker

Conference Call:  Bob Meyerson, Jeff Ingalls, Richard Raun

The purpose of the meeting was to track progress on the petition.

* 91 letters were certified mailed on July 11.  14 were hand delivered
* The certified mail letters have been tracked.
	+ 8 letters have not been delivered - sitting in post offices for pick up. If they are not picked up by July 26 they will be returned to the Township as undeliverable.  New letters to different addresses have already been sent to Jacqueline Buettner (H), and Matthew Bernard(J).  Rick Raun will see what he can do about contacting Kelsy Kuen (C).  Lee Herseth will hand deliver a copy of Jay Tomasewski's (F) petition to him this weekend. Tim will keep an eye out for Gary Reiking (F) also he will hand deliver a petition to Masters (G) and check on Bourassa(G).  Oganovich (G) - If anyone notices that the gate on the first driveway west of the VNP visitor center, off Gappa, is open, please check with him or let me know and I can drop him off a petition.
* Lee will deliver another petition to Harder (F) for George Ann Peerbolt to sign (M. Narbo property)
* There have bee 41 petitions returned to the township.  Attached is an updated tracking list.  Committee members will remind those that they see to consider signing and returning their petitions.

We will meet again briefly on **Thursday, August 1 at** **6:00 PM.**  We will meet in the office at the hall.  The 6:00 time is to be able to complete our meeting before Bingo starts

 Meeting minutes: August 1, 2019

In Attendance at the meeting:  Lee Herseth, Tim Snyder, Jeff Krueger

In Attendance by conference phone:  Robert Meyerson, Don Brenneman, Jeff Ingalls

The only topic on the agenda was to review the tracking list and develop a plan to reach those owners who have not returned their petitions.  All of the service areas have met the 50% threshold except G, which as of today, is three petitions short of the minimum.  It was encouraged that committee members keep trying to make what contacts they can with owners in their area, especially those who indicated support, to get their petitions in.  The bigger the percentage of petitions we get, the easier the process becomes going forward.

The petition signatures will be verified on Friday Aug. 9.  Results of the petition will be posted on the Township website on the community updates tab.  Notice of the public hearing will be posed in the International Falls Journal and letters will be sent to all the owners in the service areas.

The public meeting date was confirmed for Thursday, August 29, 7:00 at the Town Hall.  It was decided to have a committee meeting prior to the public meeting to discuss the process.  This meeting will be held on Wednesday, August 21 at 7:00 at the Hall.

Attached are the tracking updates as of today, August 5

Agenda: Meeting August 1, 2019

At our last meeting, we agreed to meet again to check the progress of the petition mailing.  We will meet Thursday August 1 @ 6:00 PM in the office at the Hall.  I have attached tracking sheets revised 7-30-2019 to show where we are for each service areas.  We can track when the certified letters are delivered - this is indicated in the first tracking column.  There were several petitions hand delivered indicated in the second column.  The yellow highlighted owners are those which tracking records show that petitions have not been delivered (there are only 4 of those left). The third column indicates petitions that have been returned to the Township.

I'll send an update on Thursday before the meeting.

*Conference Call Number:  855-838-6933  Conference Room 5  Passcode 580#*

Agenda: Meeting August 21, 2019

We have a committee meeting scheduled for tomorrow, Wednesday August 21 at 7:00 at the Town Hall.  We will be discussing the upcoming public hearing.  *Conference Call Number:  855-838-6933  Conference Room 5  Passcode 580#*

Also, Today we did the final verification of signatures for Area G (a total of 2 more petitions received for a total of 7 out of 13).  A Notice of public hearing was sent to be posted in the IFalls Journal on August 24 and 31 for a hearing dat for G on Monday, September 9.

A letter was sent out to property owners in G announcing the results of the petition and the hearing notice.

Copies of the letter, petition results and notice of public hearing for G are attached

Meeting minutes: August 21, 2019

Attending:  Lee Herseth, Tim Snyder, John Stegmeir

We had a general discussion on conducting the public hearings scheduled for August 29 (CFHJ) and September 9 (G).

The following are the major point of this discussion:

* The only purpose of this hearing is for the Township Board to hear public comment as they consider establishing the Subordinate Service Districts.  The hearing needs to focus on this.
* It was agreed that an agenda, to be given to the participants as the come in the door will help us to relay that focus to them.
* I will provide a short summary with a genesis of the Kabetogama Township's effort to support and help community landowners improve   wastewater infrastructure and the Kabetogama Clean Water Initiative.  Tim Snyder will speak for the KCWI as to your roll in the process.I will finish with steps the Board will take following the hearing regarding approval of the establishment of the Subordinate Service Districts.
* Public comment period should have guidelines that are clear to the speakers.
* Provide a period after public comment for questions.

I have attached a draft agenda.  Please get back to me if you see where changes are necessary.

I know some of you may not be able to attend one or both of these hearings.  Please attend if you can.

I am proposing that we have our next meeting after the Area G public hearing on either September 11 or September 18.  Let me know if one or either of these dates works for you.

Also, The VNP Clean Water Joint Powers Board will be holding their next meeting at the Kabetogama Town Hall on September 18 at 11:00 AM.  I would be great if as many of you as possible could attend.  I plan to give a presentation on what the KCWI has accomplished thus far and what we hope to accomplish before funds become available for developing a facility plan for our next project and what that project might look like.

Submitted by John Stegmeir