

Kabetogama Clean Water Initiative Steering Committee
Meeting 4
February 6, 2019

John Stegmeir Township Supervisor opened the meeting at 7:00 pm. Calling in on the conference were Bob Myerson, Jeff Decker, Tim Snyder, Don Breneman and Rich Schoffer. All recited the Pledge of Allegiance.

John Stegmeir asked for approval of the December minutes, Tim Snyder moved to approve, seconded by Jeff Decker, motion carried. The agenda was approved on a motion by Bob Myerson and seconded by Tim Snyder, motion carried.

The meeting began with a continued discussion on which proposed service areas want to immediately continue the steps required to advance a petition process in the respective areas to be carried out in the summer of 2019. Area F still feels that they are good to go forward with this process. They also feel that we should petition all residents in all the areas at the same time. Area H believes that it would be fruitful to proceed with the petition process but area H needs to get more feedback from the residents in that area. Area J not sure at all how a petition would go because there are not many full time residents. Some in that area have expressed opposition, they are not sure the cost is justifiable. Area G committee member would like to go ahead with the petition process. The committee would like to have informational packets to give out to the residents as they speak to them.

The steering committee agreed that they will go forward with the plan to canvas all areas this spring-early summer to provide information to property owners regarding the need, process of development, and operation for a community sewer system. The information will also include a description of the petition process. John will put together an outline of the information to pass along to property owners at our March meeting.

Boundaries were discussed. The boundaries must be defined at the time of the petition. The group discussed some possible combinations and deletions from the current area maps. This will be an ongoing discussion item that will need to be finalized before the petitions are sent out.

John lead a discussion on steps to establishing a subordinate service district –

Item	Tasks	Timeline	Responsibility
Information and Education	Service Are door Knocking	?	Steering Committee
Petition	Define service areas.	?	Steering Committee
	List of property owners for each service area.	?	Township
	Write petition.		Steering Committee
	Mail petition.		Steering Committee
	Property owner decision and reply.	?	
	Certify/verify result of petition.		Township Clerk
Public Hearing on whether or not the requested district shall be established. (if 50% or greater signed petition)	To be held within 30 days of verification. Public notice of public hearing must be posted 14 days prior to date of public meeting	Ditto	Township, steering committee, property owners.
			Township Clerk
Approval: Disapproval of requested district	Resolution by Township to approve or disapprove establishment of requested district.	Within 30 days after public hearing	Township Board
Publication and effective date	Publish resolution	Within 20 days of passage of resolution.	Township
	Notice sent to property owners	Concurrently with previous publication	Township
District shall be established 60 days after publication			
Or			
Reverse Referendum	Petition from at least 25% of proposed district property owners disprove. Petitioners verified Establishment process is put	Petition must be received before the date of establishment.	Property owners not in agreement with establishment. Township Clerk

	on hold.		
Special Election	Preparations for special election to determine the establishment of proposed service district.	?	Township Clerk
If vote is yes by majority, district is established upon certification of vote.			Township Clerk administers election.

The next meeting will be held on Wednesday, March 6, at 7:00pm at the Town Hall.

The meeting adjourned at 7:57 pm.

Respectfully submitted,
Mary Manninen, Clerk